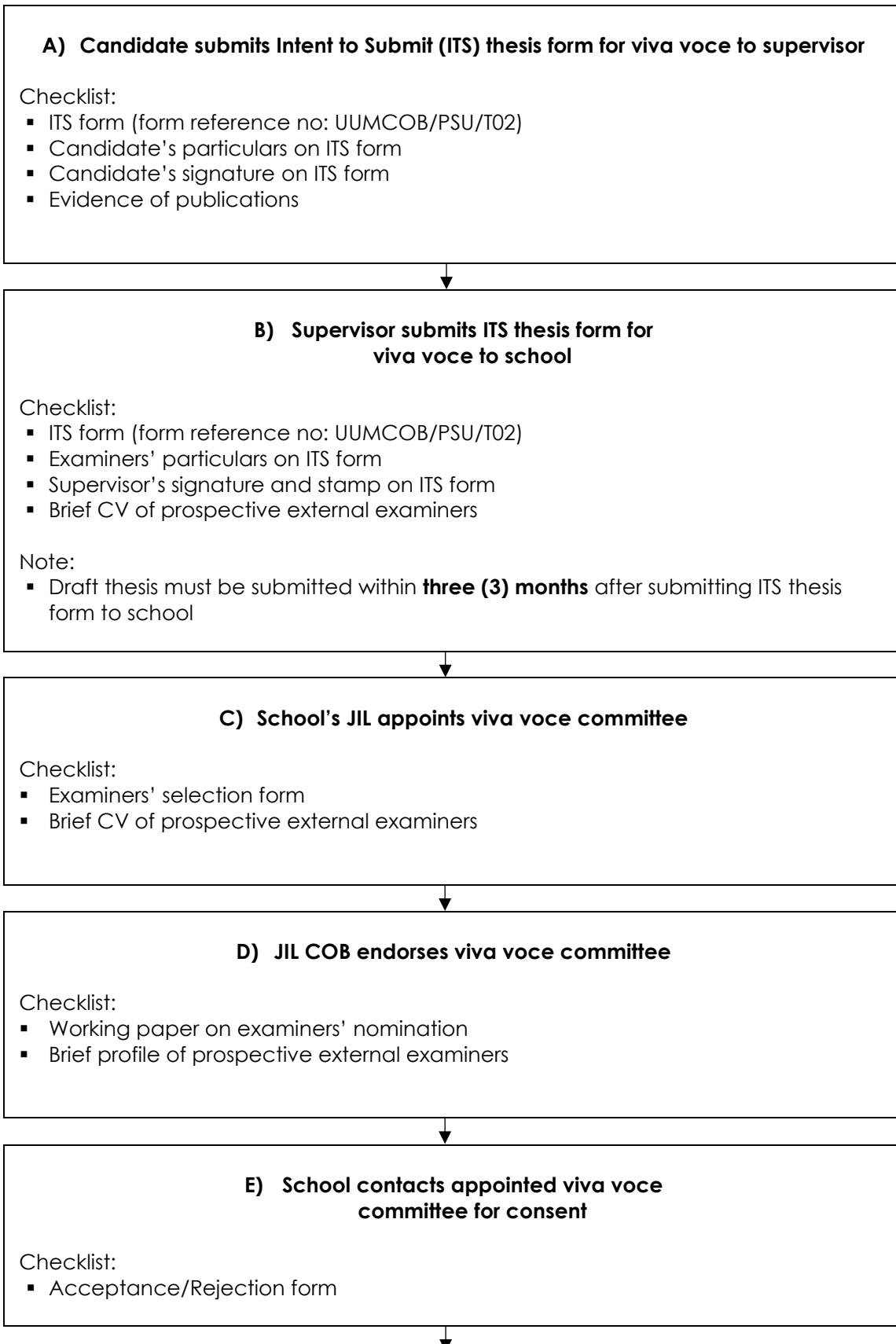
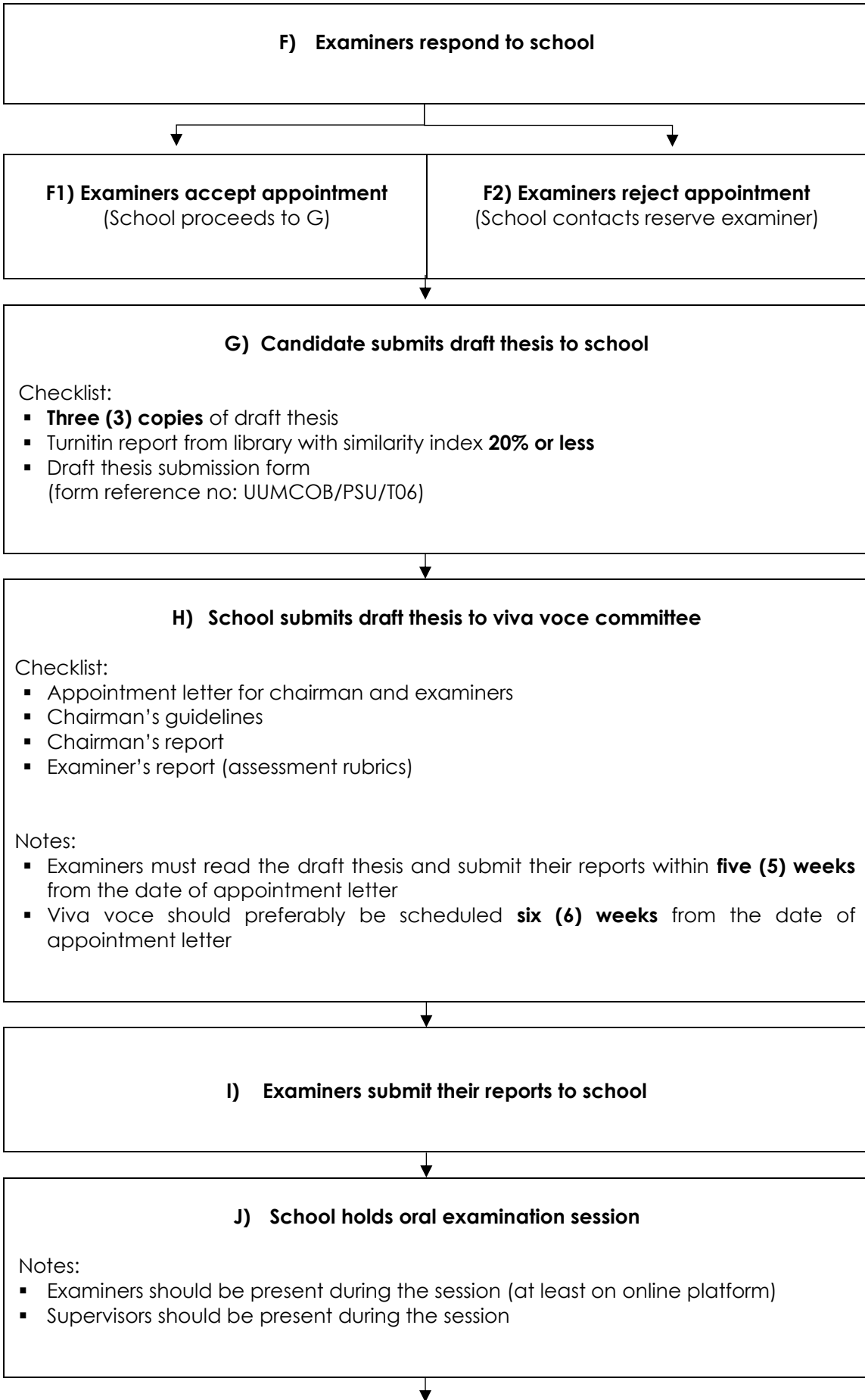
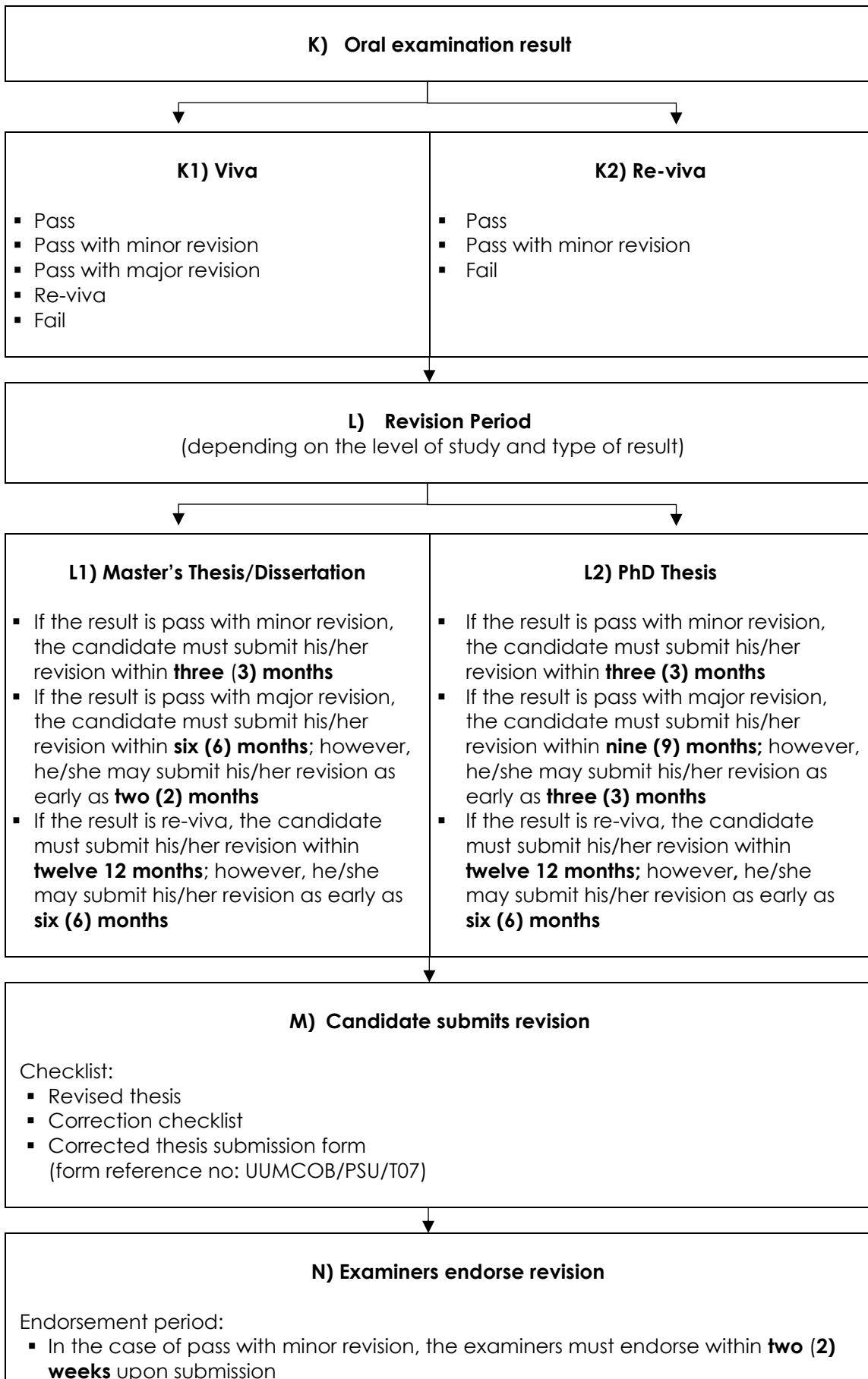


Flow Chart for Viva Voce - Graduation







- In the case of pass with major revision, the examiners must endorse within **four (4) weeks** upon submission

Notes:

- If the examiners fail to respond during the specified period, the revision is considered valid
- In either case, the viva voce committee may assign the supervisor to endorse the revision

O) UUM Language Centre endorses abstract

Checklist:

- Approval letter by Language Centre

Requirements:

- Abstract must be furnished in **two (2) versions**: English and Malay
- The length of abstract must be 250-300 words

P) PG Coordinator endorses abstract

Checklist:

- PG Coordinator's approval form

Requirements:

- Abstract must be furnished in **two (2) versions**: English and Malay
- The length of abstract must be 250-300 words

Q) Candidate submits thesis to school

Checklist:

- **One (1)** loose copy of thesis
- **One (1)** soft copy of abstract

R) School's JIL endorses candidate's work

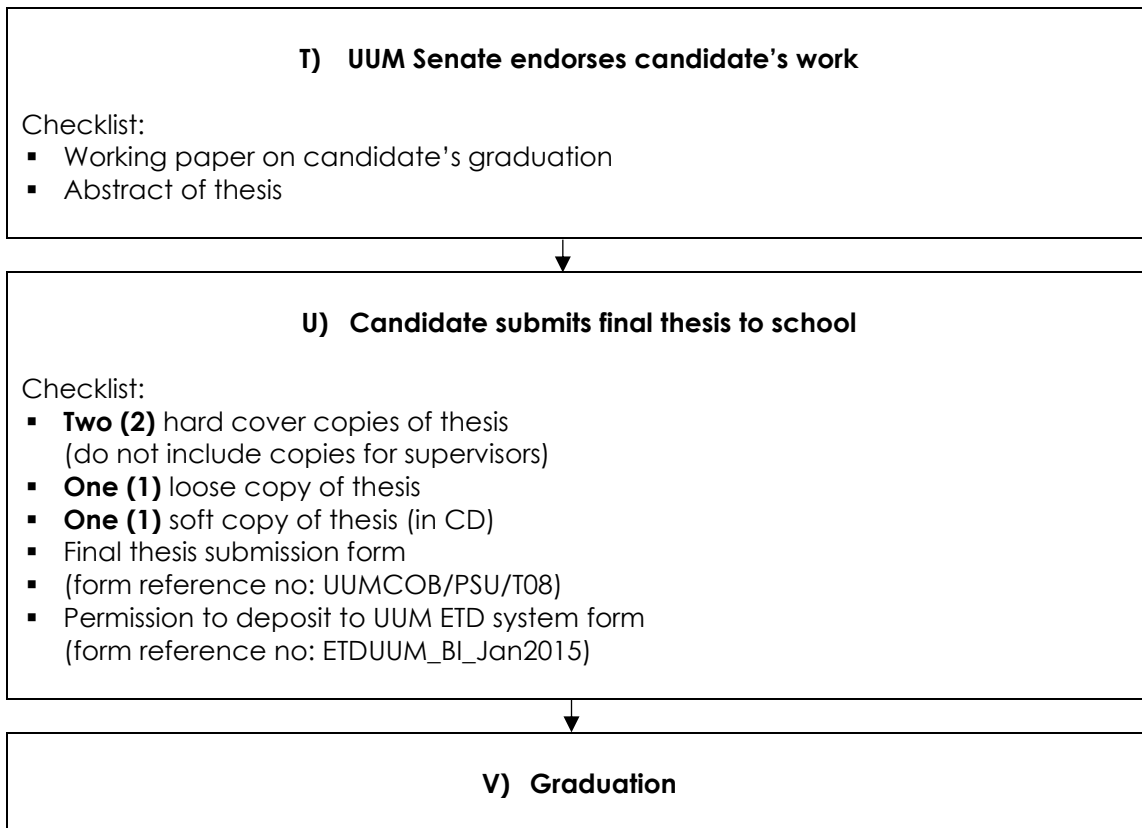
Checklist:

- Working paper on candidate's graduation
- Abstract of thesis

S) JIL COB endorses candidate's work

Checklist:

- Working paper on candidate's graduation
- Abstract of thesis



Online Viva voce:

1. Candidate will email the Intent to Submit (ITS) thesis form for viva and publications evidence to viva unit of respective school.
2. Candidate will email the softcopy versions of the thesis, similarity index report and brief CV to viva unit of respective school.
3. School will email the thesis/dissertation to the examiners.
4. Examiners will be submitting their reports on the thesis/dissertation to via email to viva unit of respective school.
5. The oral examination will be conducted via WebEx or Skype)
6. All related documents (candidate's CV, examiners' guidelines, examiners' reports and results form) will be emailed to all panel members THREE (3) DAYS prior to the viva voce session.
7. Candidate must submit his/her presentation slides ONE (1) WEEK before the viva voce session.
8. Endorsement of corrections by supervisor and examiner(s) can be done online using relevant forms.